



Governor Jeb Bush
Executive Office of the Governor

Internship Application

I am applying for an internship in:

Summer 2004 _____ Fall 2004 _____ Spring 2005 _____

Have you previously applied for this program? Yes _____ No _____

How did you hear about the program?

Name: _____ Date of Birth: _____
(Last) (First) (M.I.)

Social Security Number: _____

Current Address: _____
(Street) (Apt/Unit)

(City) (State) (Zip)

Telephone Number: Home: _____ Cell: _____

E-mail Address: _____

Permanent Address: _____
(Street) (Apt/Unit)

(City) (State) (Zip)

Are you currently enrolled in a College or University? Yes _____ No _____

If so, which one: _____

Level: Freshman _____ Sophomore _____ Junior _____ Senior _____ Graduate _____

Major: _____

Minor: _____

Current G.P.A.: _____ Overall: _____ In Major: _____

If you are a high school applicant, what is your expected date of graduation: _____

Name of high school: _____

(City) (State)

How many hours per week are you available to work? _____

List any special skills you feel would help you as an intern: _____

What are your career objectives? _____

What do you hope to gain from an internship with the Governor's Office?

List your extracurricular activities, volunteer efforts or hobbies:

Please list, in order of preference, the four offices within the Executive Office of the Governor that interest you the most:

1. _____

3. _____

2. _____

4. _____

For this application to be considered complete, it must be accompanied by the following:

- A certified transcript
- A complete resume including education, employment and volunteer history
- A letter of recommendation from a major professor or teacher
- A letter of personal recommendation

Please sign below:

I certify my statements on this form and accompanying materials are complete and accurate to the best of my knowledge and belief. I understand providing false information is grounds for rejection of the application or immediate dismissal from the program.

(Signature)

(Date)

Additional Information

1. These internships are unpaid, but class credit may be earned if the internship is approved by the student's college or university.
2. Housing, transportation, and any other associated living expenses are the responsibility of the intern.
3. While we do our best to match selected applicants with their preferred offices, we cannot guarantee interns will be placed in the office of their choosing.
4. Deadlines for Internship Applications are as follows:

<u>Term</u>	<u>Application Deadline</u>
Spring	November 1
Summer	March 1
Fall	July 1

Please send the completed application and required documents to:

Matt Armstrong
Internship Coordinator
Executive Office of the Governor
The Capitol, PL-05
Tallahassee, FL 32399-0001